# Early Recognition and Management of

# Heart Failure Program

# Program Agenda

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| **Agenda item** | **Description** | **Length of Time** |
| Welcome |  | 2 minutes |
| Program objectives | Review of purpose, program objectives, roles and responsibilities | 5 minutes |
| Introductions | Round robin—what are you doing for the HF patients | 10 minutes |
| Review of homework | Review of homework: summary and number still to complete   1. HF facility readiness evaluation 2. Participation agreement 3. Feedback on first session | 5 minutes |
| Discussion of evaluation process | Quality monitoring process | 5-10 minutes |
| Learning session | Heart failure education | 20 minutes |
| Action plan | Review of the next activity, coaching calls or learning session | 2 minutes |
| Homework | Develop implementation plan for the program | 3 minutes |
| Coaching calls | Sign-up for coaching calls | 3 minutes |